

MINUTES
of the meeting of the
BOARD OF DIRECTORS of KAMALANI ACADEMY
May 24, 2018

The Board of Directors of Kamalani Academy held a public meeting on May 24, 2018, at 6:00 p.m. at 1403 California Ave., Wahiawa, HI 89786.

1. Call to Order and Roll Call.

Board Vice Chair Steve Davidson called the meeting to order at 6:02 p.m. with a quorum present. In attendance were Board Members Steve Davidson, Ku'uipo Laumatia (via telephone, in person at 6:46 p.m.), Tuisamau Alailima, and Daphne Gasilos (via telephone).

Member VerlieAnn Malina-Wright and Kalani Fronda were not present at this meeting.

Also present were Principal Jeff Vilardi, Patricia Massoth Arts Integration Curriculum Coordinator, Amanda Winston Student Services Coordinator; as well as Academica Representatives Stacy Takekawa, Ryan Reeves, and Carlos Segrera (via telephone).

2. Public Comment and Discussion

Ms. Farias, a Kamalani student, addressed the Board and presented concerns with the maintenance of the school's bathrooms.

Mr. Mike Turman, a parent, addressed the Board and stated his concerns with the budgeting and maintenance for the repairs and improvements of the building.

Member Davidson explained the process and procedures to file a complaint.

Mr. Ryan Reeves addressed the Board and stated that the protocol detailed by Member Davidson was a procedure require by all Boards across the States.

3. Review and Approval of the Minutes of the April 26, 2018 Board Meeting

Member Alailima moved to approve the minutes of the April 26, 2018 Board Meeting. Member Laumatia seconded the motion, and the Board voted unanimously to approve.

4. Review and Approval of the Minutes of the May 1, 2018 Telephonic Board Meeting

Member Alailima moved to approve the minutes of the May 1, 2018 Telephonic Board Meeting. Member Laumatia seconded the motion, and the Board voted unanimously to approve.

5. Interview New Board Member Candidates: 1) Lindsay Mochkatel, 2) Peter Hanohano, 3) Christine Farias

Member Davidson stated that Lindsay Mochkatel withdrew her application.

Peter Hanohano: Mr. Hanohano addressed the Board and reviewed his resume and background as presented in the support materials; adding that he was in support of charter schools. Member Davidson asked why Mr. Hanohano want to be on the Kamalani Board, to which Mr. Hanohano replied that he was a champion of charter schools and local control of education. Mr. Hanohano asked if Kamalani Academy was an arts integrated school, to which Member Laumatia replied that the school was arts integrated with the focus Native Hawaiian culture. Member Davidson asked what contribution Mr. Hanohano could make and how he would use his expertise, to which Mr. Hanohano replied that he would contribute in obtaining grants and funding for charter schools; adding that his passion was to provide educational opportunities for native Hawaiians and other indigenous communities. Member Laumatia asked if Mr. Hanohano would be able to attend Board meetings in person, to which Mr. Hanohano replied that he would be in attendance to Board meeting that were scheduled in advance.

Christine Farias: Ms. Christine Farias addressed the Board and reviewed her resume and background as presented in the support materials; adding that she was currently completing her teaching certification. Ms. Farias detailed her support of charter schools; adding that she wanted to be on the Board because she was passionate about education and children. Member Davidson asked Ms. Farias what she would be able to contribute to the board. Ms. Farias replied that she would be able contribute to the arts integration of Hawaiian culture because of her professional and educational background. Member Davidson asked if Ms. Farias would be able to devote the time necessary to support the Board and attend the necessary meetings, to which Ms. Farias replied that she had considered the commitment and the time required and she would be able to support the Board. Mr. Reeves asked Ms. Farias if she would be able to separate her role as a Board member from being a parent, to which Ms. Farias replied that her experiences as a teacher had prepared her to separate her parenthood from her professional responsibilities.

Principal Vilardi addressed the Board and asked if information was obtained regarding how many student parents could serve on the Board. Mr. Reeves replied that he did not believe there was a cap on the number of student parents that could serve on the Board; adding that he would confirm whether there was a state mandated cap.

6. Nomination and Election of New Board Member

Member Laumatia stated that she felt both candidates had a lot to offer the Board and the school. Discussion ensued regarding the candidates and the contributions they could make.

Member Alailima nominated Mr. Peter Hanohano. Member Davidson nominated Ms. Christine Farias. Member Davidson opened the floor to a vote, and the Board voted to elect Mr. Hanohano to be the new Board Member.

7. PTSO Report

This item was tabled.

8. Principal Report

Principal Vilardi referred the Board to the Principal Report in the support materials and asked if any items needed clarification or further discussion. Member Laumatia asked how many staff members were not returning, to which Principal Vilardi replied that two staff members would not be returning. Member Laumatia asked if an email could be sent to explain the movement of staff in other positions, to which Principal Vilardi replied that he would send out an email to explain staff movement; adding that most staff movement would be to utilize staff assets. Member Davidson asked about the enrollment projections, to which Principal Vilardi stated that the maximum enrollment was 329; adding that they were working on a better system to track the waitlist students.

Principal Vilardi stated the five areas, from the parent and staff survey, that he had focused on and set SMART goals for were safety, curriculum, administrative communication, teacher communication, and facilities and space. Principal Vilardi outlined some of the survey results and ensuing SMART goals in the following areas:

Safety: Principal Vilardi stated that the safety program was revised multiple time during the year to ensure a safe environment; adding that they already working on addressing most of the parental concerns. Principal Vilardi stated that they were starting a JPO (Junior Police Officer) program, adding a military liaison, and developing a School Community Council.

Curriculum: Principal Vilardi stated that the SMART goal for curriculum contained an intervention component that allowed for the use of data from the assessments to provide an individualized learning plan for each student and provide support to the teachers. Principal Vilardi stated they were working on a plan to train for and implement the Hawaiian focus. Member Laumatia requested that Principal Vilardi provide the Board members with a draft of the goals. Principal Vilardi stated that he would provide his goals after he had received final direction from the Strategic Action Committee and the Academic Committee. Mr. Reeves clarified that the role of the Governance committees should be the “what” and not the “how”. Discussion ensued regarding the role of the Governance Board committees and committee members in relation to the administration and staff of Kamalani Academy. Principal Vilardi stated that he could provide a complete list of goals at the next regular Board meeting.

Administration Communication: Principal Vilardi stated that he was working to improve communication utilizing various tools as outlined in his handout. Member Davidson asked what tools the school used to communicate with parents. Principal Vilardi stated that there was a student planner, a weekly message for the teachers, the online grade book, various apps, the website, Facebook and Instagram; adding that they were in the process of choosing and implementing a school-wide app.

Teacher Communication: Principal Vilardi stated that they were working to get to the School Community Council functioning with two teacher representatives and two community representatives; adding that they would be seeking data and input to increase communication. Principal Vilardi outlined some of the additional communication goals, as outlined in his presentation.

Mr. Reeves asked Principal Vilardi to outline some areas of success he had noted from the survey results. Principal Vilardi stated that, although there were complaints, often the area one person complains about are another person’s positive; adding that some of the positives were that the school provided an alternative to families, had done well with the students with high special needs, and increased student safety.

Member Laumatia stated that, after reviewing the student surveys, she was concerned that the middle school was not joyful. Principal Vilardi stated that he was also concerned about making the middle

school more joyful; however, he had a responsibility to all of the students to provide structure and work to eliminate the disrespect that some middle school students displayed.

9. PTSO Report

This item was tabled.

10. Financial Update and Treasurer Report

Mr. Carlos Segrera addressed that Board and stated that Kamalani Academy had a current surplus of \$89,644; adding that, with no rent payments due in May or June, there should be an increase of \$72,500. Mr. Segrera stated that there was one additional expenditure since the last Board meeting of \$5000 for a legal fee retainer. Mr. Segrera stated that Kamalani would receive additional funding of \$65,032.31 through an Impact Aid federal grant. Principal Vilardi asked Mr. Segrera to confirm that Kamalani would be eligible in year one of the school, to which Mr. Segrera replied that he would confirm the eligibility.

11. Review and Approval of the Final Budget for the 2018/2019 School Year

Member Laumatia stated that she had asked for a line item to cover Board training. Principal Vilardi stated that it was listed on the budget as Travel Reimbursement in the amount of \$6000. Discussion ensued regarding the restriction on the use of the \$6000 for Board training and travel. Member Davidson asked that the line item be changed to Board Training instead of Travel Reimbursement.

Member Laumatia moved to approve the 2018/2019 final budget, with the line item revision from Travel Reimbursement to Board Training. Member Alailima seconded the motion, and the Board voted unanimously to approve.

12. Discussion and Possible Action Regarding Hiring of an Auditing Firm for Kamalani Academy

This item was tabled.

13. Management Report

Ms. Stacy Takekawa addressed that Board and stated that she was still working on a resolution for the plumbing issues; adding that the work would be done during the summer break. Ms. Takekawa stated that the sign permit was in process and involved coordination with the church. Ms. Takekawa further stated that June 6th would be her last day with Academica Hawaii and there would be a good-bye dinner on June 4th.

14. Foundation Board Update

This item was tabled.

15. Academic Committee Report

This item was tabled.

16. Strategic Planning Discussion

This item was tabled.

17. Discussion and Possible Action Regarding HSTA Request for Information and Concerns

The Board moved to a closed session.

18. Member Comment

There was no Member comment.

19. Public Comments and Discussion

There was no request for public comment.

20. Adjournment

The meeting was adjourned at 9:32 p.m.

Approved on: June 26, 2018



Secretary of the Board of Directors
Kamalani Academy