

APPROVED



Kamalani Academy

Minutes

Governing Board Meeting

Date and Time

Thursday September 10, 2020 at 4:00 PM

NOTICE OF PUBLIC MEETING
of the
Governing Board of
Kamalani Academy

Notice is hereby given that the Governing Board of Kamalani Academy, a public charter school, will conduct its public meeting on September 10, 2020, beginning at 4:00 p.m. Due to the current pandemic emergency, this meeting will be held virtually, consistent with the Governor's Executive Order 20-02, dated March 29, 2020. The public is invited to attend. Click [here](#) to join the meeting. You will be placed in a "waiting room" and then admitted to the meeting.

Attached hereto is an agenda of all items scheduled to be considered. Unless otherwise stated, the Board Chairperson may 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate in the meeting. Any person requiring assistance is asked to contact the Governing Board at board@kamalaniacademy.org at least two days prior to the meeting so that arrangements may be conveniently made.

Public comment will only address agenda items and may be limited to three minutes per person at the discretion of the Chairperson.

Written testimony on any agenda item may be submitted no later than 8:00 a.m. Hawaii Time on September 9, 2020 to board@kamalaniacademy.org.

Directors Present

D. Pate (remote), K. Fronza (remote), K. Murray (remote), L. Pili (remote), S. Davidson (remote), S. Nakagawa (remote)

Directors Absent

B. Love

Guests Present

A. Langston (remote), C. Helvey (remote), J. Elison (remote), Pua Kaai (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Davidson called a meeting of the board of directors of Kamalani Academy to order on Thursday Sep 10, 2020 at 4:05 PM.

C. Approve Minutes

K. Fronda made a motion to approve the minutes from Governing Board Meeting on 08-13-20.

K. Murray seconded the motion.
The board **VOTED** to approve the motion.

II. Principal

A. Principal's Report and Academic Update

Principal Langston reviewed enrollment, which had moved up and down with families un-enrolling and enrolling; however, it was currently at 179. Quite a few families have chosen to home school until school is actually opened. Principal noted this due to the amount of form 4140s that have been completed. The teacher positions were fully staffed. There won't be an official art nor lunea. The art lessons are being shared by teachers every week. New 7th grade teacher Kumu Jordan . With regards to facilities, mural will be finished today or tomorrow. Langston also mentioned that there are a few facilities' items to be completed. The two videos for promotions are almost done. One will be 90 seconds. The other will be shaved down to 15 seconds for social media platforms. There is a ¼ page(?) ad in the Star Advertiser running for a few issues. Academic update will happen soon following I-ready and Read Well assessment scores. Lastly, Langston expressed that there are only 3 facilities areas that remain incomplete. Principal Langston was commended by the Board for all she and her staff had accomplished and continue to do for their students.

B. Re-Opening Update

Distance learning was extended through the first quarter in compliance with the DOE; however, some families were returning in person in specific cases based on need. A few examples of these needs were explained as if their parents aren't home with them for support, or if the students have not performed satisfactorily from home with great success, or the students have Individualized Education Plans (IEPs) in place. This was being accomplished with purpose, care, attention to safety concerns.

III. Academic Excellence Committee Report

A. Report on plans for committee makeup

Member Pate communicated with Principal Langston who was working on recruiting one or two teachers for the committee. There were a number of parents who were be considered as well, with a goal of at least five or six committee members. Member Pate's goal for September 25, 2020.

IV. Development Committee Report

A. Report on plans for committee makeup

Member Fronda stated that they had three current members with a goal for a full committee of at least five members by the next board meeting.

V. Facilities Committee Report

A. Report on plans for committee makeup

Member Fronda stated that it was his goal to have the committee fully formed by the next board meeting, which currently consisted of himself and Member Pate. Principal Langston would like to initially serve on this and each committee before making staff assignments. Two of the members will likely be Auntie Moki and possibly Amanda herself. This committee will be required to put together a priorities list for the school.

Member Davidson asked that each committee chair update information for each committee in BOT. Before the Board goals could be accomplished, it would be important to have functioning committees. Member Davidson asked that Member Nakagawa, as chair of the governance committee, would oversee the committees.

VI. Finance Committee Report

A. Report on plans for committee makeup

Member Pili stated that the Finance Committee was full formed with Member Pili and Member Fronda, with Principal Langston as a voting member if there was a conflict of interest. Mr. Helvey would also serve as staff on the committee. Annual risk assessment is based on NACSA standards. C. Helvey mentions that revenue will need to increase. State Commission will review our charter closer to March/April 2022. School year 2022-2023 will be actual year that school's charter expires. A decision will be made in early Spring March/April 2022. Our school's budget is based on having 211 students enrolled. S. Davidson asked for clarity with regards to PPA being cut for current school year or if it will remain the same until 2021-2022. Principal Langston reports that no one from the state will verify if this is true. Then let's assume nothing will change. But if it was going to change then it will likely be for school year 2022-2023. She added that the budget for the state won't be in place until November or December of this year 2020. C. Helvey reports that our deficit likely won't change unless our enrollment goes up from 178 +/- to 211 keiki or we have other funds coming in. Principal Langston and C. Helvey reminded everyone that school count day is October 15th. Hence, whatever the numbers are by then it's what will be recorded. Principal Langston shared that she's moved some items around to help compensate. Some teachers' funds are being supplemented from a grant. All teachers are servicing the special needs students. C. Helvey reported that current school budget is at 80% (this may need clarity) based on 186 students enrolled. L. Pili moves to end finance report and have it reconvened at Finance Committee meeting. K. Fronda seconds this move. S. Davidson proposes an enrollment task force. D. Pate and Principal Langston are concerned that enrollment recruiting is/will be difficult during Covid-19 and families being indecisive about their keiki's needs. Finance committee will take on task of enrollment per suggestion of L. Pili. Finance committee will report back at next board meeting how to improve enrollment. L. Pili suggests that this enrollment committee discussion be moved to next governance board meeting agenda item.

B.

Fiscal Officer Report

C. Vote on SY 20-21 Budget

VII. Governance Committee Report

A. Report on plans for committee makeup

Principal Langston, K. Laumatia, & S. Nakagawa are on this committee currently. S. Davidson suggests at least 5 members. Possibly ask members from school's PTSO. In the future each sub-committee will have to set a time to meet in an effort for governance board meetings to move swifter.

VIII. Principal Support and Evaluation Committee Report

A. Report on plans for committee makeup

Member Love was not in attendance at this meeting. However, it was suggested that the board should have 3-5 members. Governance Board members will possibly be D. Pate and whomever Po'o Kula Amanda recommends. Make sure that five of the members are manageable. No chairperson for this committee as of today's meeting. When chair is in place they will be asked to update items for the Board on Track calendar

IX. Charter Contract Renewal Team Report

A. Report of 8/20/20 Team Meeting

Member Davidson referred the Board to the report contained in the support materials.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:21 PM.

Respectfully Submitted,
S. Davidson